



June 15, 2023

Memo

TO: Rafe Koopman, County Engineer, Delaware County

FROM: Chandra Ravada, Transportation Director, ECIA

CC: Beth Bonz, City Administrator, City of Asbury
Josh Boldt, City Manager, City of Maquoketa
Adrienne Breitsfelder, City Clerk, City of Dubuque
Kelly Brown, Director, Jackson County Economic Alliance
Dan Fox, Senior Planner, ECIA
Steve Lindner, City Administrator, City of DeWitt
Tim Vick, City Manager, City of Manchester

SUBJECT: Fiscal Year 2024 Rural County Transportation Program Project Ranking

PURPOSE

To provide the Delaware County Engineer with a list of recommended Rural County Transportation Program projects for Fiscal Year 2024.

BACKGROUND

The Rural County Transportation Program (RCTP) helps small cities implement non-federal aid transportation projects. Delaware County awards RCTP funds to cities each fiscal year through a competitive application process. The Delaware County Board of Supervisors approved \$70,000 in local funds for the program in FY 2024. \$4,231 of RCTP funding was used to match the Safe Streets and Roads for all (SS4A) safety planning grant, leaving \$65,769 for the RCTP grant program. The maximum annual award amount provided to a city by the RCTP is \$25,000. All municipal governments established through State of Iowa statutes in Delaware County that do not receive a sub-allocation of funds from RPA 8 are eligible to apply for the RCTP.

DISCUSSION

Regional Planning Affiliation 8 (RPA 8) administers the RCTP application process and application ranking process. The Fiscal Year 2024 RCTP application window opened on February 1, 2023 and closed March 9, 2023. ECIA staff conducted workshops with mayors and city clerks on project eligibility and the application process. ECIA staff worked with cities to collect information, complete application forms, and compile supporting documentation. ECIA Staff submitted completed applications to the ranking committee for their review.

RPA 8 staff received applications from four cities requesting a total of \$100,000. Table 1 provides the list of cities and project information. Staff reviewed the requests and found that all projects met the minimum eligibility requirements.

Table 1. Applications Submitted

City	Project Name	Total Cost	Funding Request
Dundee	City Asphalt Project	\$38,992.80	\$25,000
Earlville	Northern Ave/First St Resurfacing	\$85,474.00	\$25,000
Hopkinton	Radar Speed Sign and Seal Coat Project	\$51,765.95	\$25,000
Ryan	Morton St Resurfacing	\$43,608.00	\$25,000

The RPA 8 Policy Board formed a subcommittee with representatives from Clinton, Delaware, Dubuque, and Jackson counties whose employers are not eligible to apply for RCTP funding. Table 2 lists the RCTP Ranking Committee members.

Table 2. Ranking Committee Members

Name	Title	Representing
Beth Bonz	Asbury City Administrator	Dubuque County
Josh Boldt	Maquoketa City Manager	Jackson County
Adrienne Breitfelder	Dubuque City Clerk	Dubuque County
Kelly Brown	Jackson County Economic Alliance Director	Jackson County
Steve Lindner	DeWitt City Administrator	Clinton County
Tim Vick	Manchester City Manager	Delaware County

The RCTP ranking committee reviewed the applications and assigned points to each project based on the scoring criteria established in the program guidelines. The Committee recommends awarding \$25,000 to the City of Earlville, \$25,000 to the City of Ryan, and \$15,769 to the City of Hopkinton. Table 3 provides the results of the ranking process.

Table 3. RCTP Ranking Results

City	Scores - Data Analysis			Scores - Subcommittee			Deductions	Total	Rank	Recommended RCTP Award
	Traffic	Local Match	Safety-Crash	Safety-SRTS	Community Support	Existing Conditions				
Earlville	20	20	0	0.000	17.500	17.333	-25	49.833	1	\$25,000
Ryan	15	15	0	0.000	3.333	13.167	0	46.500	2	\$25,000
Hopkinton	20	20	0	0.500	13.333	13.000	-25	41.833	3	\$15,769
Dundee	10	15	0	0.000	4.167	15.000	-25	19.167	4	

CONCLUSION

RPA 8 is providing the Delaware County Engineer with the results of the RCTP application ranking process. RPA 8 staff will send award letters and draft funding agreements to grant recipients following approval from the Delaware County Engineer and Delaware County Board of Supervisors. If any cities choose to decline their recommended RCTP award, the funding will be offered to the next highest ranked applicant. RPA 8 staff recommends adding any RCTP funds that have been offered to all applicants and remain unclaimed to next year's RCTP funding pool.

Thank you for your consideration.